

UNIVERSITY OF PRIMORSKA

CALL FOR ENROLMENT
INTO MASTER'S DEGREE
STUDY PROGRAMMES

IN THE ACADEMIC YEAR 2024/2025

University of Primorska offers the following master's degree study programmes in the academic year 2024/2025:

Faculty (member of the University of Primorska)	Study programme
Master's degree study programmes	
FACULTY OF TOURISM STUDIES – TURISTICA (UP FTŠ TURISTICA)	HERITAGE TOURISM
	TOURISM

FACULTY OF TOURISM STUDIES – TURISTICA

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University of Primorska Faculty of Tourism studies – Turistica offers the following master's degree study programmes in the academic year 2024/2025: Heritage Tourism and Tourism.

STUDY PROGRAMME: HERITAGE TOURISM

Interdisciplinary study programme is carried out by the Faculty of Tourism Studies - Turistica (coordinator) and the Faculty of Humanities, both members of the University of Primorska.

TYPE OF STUDY PROGRAMME: MASTER'S, SECOND CYCLE

DURATION: 2 YEARS, 120 ECTS

MODE OF STUDY: full-time study

PLACE OF STUDY: Portorož

ADMISSION REQUIREMENTS

Admission to the first year of study shall be granted to the candidates who have completed:

- a first cycle study programme in the field of: tourism, humanities, social and natural sciences;
- a first cycle study programme in other study fields, provided that a candidate has completed all the study obligations (in the amount of a minimum of 10 ECTS credit points and a maximum of

60 ECTS credit points) relevant for further study (basic knowledge of humanities or social sciences or tourism or natural sciences) prior to enrolment.

The number and content of additional study obligations for candidates referred under point b) is determined according to their previous studies by the competent Faculty Commission.

Candidates must complete the additional study obligations prior to enrolment into the study programme: during the study at the first cycle, in advanced training programmes or by passing exams before enrolling in the study programme. The number of additional study obligations can be adequately changed if candidates apply for a recognition of certain passed exams, carried out during their previous studies.

IN CASE OF LIMITED ENROLMENT the candidates are selected according to average grade during their undergraduate studies (70 % of possible points) and grade of their diploma thesis (30 % of possible points). If the undergraduate study programme does not include the diploma thesis or a final project work, the average grade on undergraduate study programme accounts for all points (100 %).

Number of enrolment places

Heritage Tourism	1 st Year
Portorož	Full-time
Citizens of the Republic of Slovenia and citizens of the European Union Member States	20
Slovenians without Slovenian citizenship	1
Citizens of Western Balkans countries, with which the Republic of Slovenia has a bilateral agreement in the field of education (Bosnia and Herzegovina, Montenegro, Kosovo, Serbia, North Macedonia)	3
Citizens of other non-EU countries	1
Parallel studies	1

STUDY PROGRAMME WILL BE DELIVERED IF AT LEAST 12 STUDENTS ARE ENROLLED INTO THE FIRST YEAR.

Webpage: [Heritage Tourism](#)

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STUDY PROGRAMME: **TOURISM**

TYPE OF STUDY PROGRAMME: MASTER'S, SECOND CYCLE

STUDY PROGRAMME HAS TWO STUDY DIRECTIONS: BUSINESS-MANAGEMENT COURSE and SOCIO-ENVIRONMENTAL COURSE

DURATION: 2 YEARS, 120 ECTS

MODE OF STUDY: full-time, part-time

PLACE OF STUDY: Portorož

ADMISSION REQUIREMENTS

Admission to the first year of study shall be granted to the candidates who have completed:

- a first cycle study programme in the field of: tourism, personal services, social studies, business and organisational studies, law, humanities, journalism and informing, health, social work, transport services, environment protection;
- a first cycle study programme in other professional study fields: if prior to enrolment the candidate passes the exams from: »Introduction to tourism« (6 ECTS credit points) and »Business system management« (6 ECTS credit points).

IN CASE OF ENROLMENT LIMITATION the candidates are selected according to average grade during their undergraduate studies (70 % of possible points) and grade of their diploma thesis (30 % of possible points). In case that the undergraduate programme does not include the diploma thesis or a final project work, the average grade of undergraduate study accounts for all points.

Number of enrolment places

Tourism Portorož	1 st year	
	Full-time	Part-time
Citizens of the Republic of Slovenia and citizens of the European Union Member States	40	10
Slovenians without Slovenian citizenship	1	1
Citizens of Western Balkans countries, with which the Republic of Slovenia has a bilateral agreement in the field of education (Bosnia and Herzegovina, Montenegro, Kosovo, Serbia, North Macedonia)	6	3
Citizens of other non-EU countries	2	2
Parallel studies	1	1

FULL-TIME STUDY WILL BE DELIVERED IF AT LEAST 15 STUDENTS ARE ENROLLED IN THE FIRST YEAR.

PART-TIME STUDY WILL BE DELIVERED IF THE FULL-TIME STUDY PROGRAMME WILL BE DELIVERED.

ENROLMENT IN THE SECOND YEAR OF STUDY (ACCORDING TO THE CRITERIA FOR TRANSFERRING BETWEEN STUDY PROGRAMMES AND CONDITIONS FOR ACCELERATED ADVANCEMENT)

Transferring between study programmes is possible according to the Higher Education Act, Criteria for transferring between study programmes and other regulations of this field.

Transfer between study programmes is the enrolment in the higher year of the study programme, in case of leaving the studies in the first (initial) study programme and continuation of studies in another study programme of the same degree. The transition takes into account the comparability of the study programmes and the completed study obligations of the candidate in the initial study programme. The transition between study programmes is also enrolment of the graduate in the higher year study programme of the same degree.

Transfer is possible between study programmes:

1. which on completion of studies ensure the acquisition of comparable competencies, *and*
2. between which it is possible, under the recognition criteria, to recognise at least half of study requirements under the ECTS system from the first study programme relating to compulsory subjects of the second study programme.

Transferring between study programmes is granted to candidates, provided that the following conditions are met:

- the candidate fulfils the admission requirements for the study programme;
- study programmes at the conclusion of the studies enable the acquirement of similar competencies and learning outcomes;
- according to the ETCS credit system at least half of the study obligations from the first study programme can be recognised and related to the mandatory subjects in the second study programme.

IN CASE OF ENROLMENT LIMITATION the candidates are selected according to average grade of the previous studies.

Applications for transferring between study programmes are considered by the relevant Commission. In accordance with the Criteria for transferring between study programmes the Commission takes into account the comparability between study programmes and study obligations the candidate has completed in the previous study programme, that can be recognized in this study programme.

Enrolment places

Tourism	2 nd year
Portorož	Full-time
Citizens of the Republic of Slovenia and citizens of the European Union Member States	Places are limited by the Number of enrolment places for 1 st year of study in the previous academic year
Slovenians without Slovenian citizenship and citizens of non-European Union countries	Places are limited by the Number of enrolment places for 1 st year of study in the previous academic year

Webpage: [Tourism](#)

PROCEDURES FOR APPLICATION FOR ENROLMENT

PROCEDURES FOR APPLICATION FOR ENROLMENT AND APPLICATION PERIODS ARE PUBLISHED IN THE DOCUMENT »*PROCEDURES AND APPLICATION PERIODS FOR SUBMITTING THE APPLICATION FOR ENROLMENT INTO MASTER'S DEGREE STUDY PROGRAMMES OF THE UNIVERSITY OF PRIMORSKA IN THE ACADEMIC YEAR 2024/2025*«.

Candidates are required to submit the evidence of fulfilment of the enrolment conditions and all supporting documents electronically via the eVŠ web portal.

Scanned documents or photographs of original certificates and other required documents are considered as proof that the enrolment conditions in the application and admission procedure have been met.

DOCUMENTS REQUIRED FOR THE ADMISSION PROCEDURE (EVIDENCE OF FULFILMENT OF THE ENROLMENT CONDITIONS)

Along with the application the candidate also provides evidence of compliance with the enrolment conditions.

For enrolment in the first year candidate must submit:

- an e-copy or photograph of the Diploma certificate – mandatory document,
- an e-copy or photograph of the Transcript of records or Diploma supplement (the average grade of the previous study shall be evident) – mandatory document.

Graduates of the UP Faculty of management are not required to enclose Transcript of records and the Diploma certificate.

For enrolment in the first year (parallel studies) candidate must submit:

- an e-copy or photograph of the Transcript of records - the average grade of the study shall be evident – mandatory document;
- an e-copy or photograph of the approval of the (parent) higher education institution – mandatory document.

For enrolment in the second year (according to Criteria for transferring between study programmes) – if candidate has already obtained a diploma - candidate must submit:

- an e-copy or photograph of the Diploma certificate – mandatory document,
- an e-copy or photograph of the Transcript of records or Diploma supplement - the average grade of the previous study shall be evident) – mandatory document,
- e- copies or photographs of syllabuses (approved by the (parent) higher education institution) – mandatory document.

For enrolment in the second year (according to Criteria for transferring between study programmes) – if candidate is a student - candidate must submit:

- an e-copy or photograph of the Transcript of records - the average grade of the previous study shall be evident – mandatory document;

- b. e-copies or photographs of syllabuses (approved by the (parent) higher education institution) – mandatory document.

INFORMATION ABOUT RECOGNITION OF FOREIGN EDUCATION

Candidates who have completed comparable studies abroad and who (in accordance with the Assessment and Recognition of Education Act in Slovenia) have been granted the right to continue their studies in an individual study programme in the process of recognizing foreign education, may also enrol in master study programme.

Candidates who have completed education abroad prove fulfilment of the conditions for enrolment in the first or higher year of study by submitting a decision of recognition or by applying for obtaining a decision on the recognition of education obtained abroad.

Candidate who has completed education abroad and has already obtained a decision of recognition of foreign education proves fulfilment of the conditions for enrolment in the first or higher year of study by submitting a decision of recognition.

IMPORTANT

Candidate with a foreign certificate must submit an electronic application for enrolment via the eVŠ web portal: <https://portal.evs.gov.si/prijava/?lang=en>

For candidate with a foreign certificate in education, who **does not have a decision on recognition of education yet**, the application for enrolment is also **considered as an application for the recognition of foreign education**. Candidate must fill out the section in the application regarding the recognition of foreign education and submit all supporting documents stated in the Call for enrolment. Candidates comply with the deadlines for the submission of supporting documents for admission and enrolment conditions that apply to the admission and selection procedure described in the document *»procedures and application periods for submitting the application for enrolment into master's degree study programmes of the university of Primorska in the academic year 2024/2025«*.

Candidates are required to submit the evidence of fulfilment of the enrolment conditions and all supporting documents electronically via the eVŠ web portal.

Scanned documents or photographs of original certificates and other required documents are considered as proof that the enrolment conditions in the application and admission procedure have been met.

DOCUMENTS REQUIRED FOR RECOGNITION OF FOREIGN EDUCATION FOR ADMISSION IN THE FIRST YEAR OF STUDY

Candidate must submit:

- a. an e-copy or photograph of the Diploma certificate – mandatory document,

The authenticity of a copy of the diploma certificate will be checked by the Faculty at the issuer of the original document or at the competent authority of the country of origin of the document. If the Faculty is unable to confirm the authenticity of the document, it will ask the candidate to send the original document/s of completed education abroad, for which they want to be recognized for the purpose of continuing studies in the application-admission procedure, legalized according to regulations and country of origin. The requirements for legalization according to the country of origin of the document/s are stated in the »Procedures and application periods for submitting the application for enrolment into master's degree study programmes of the University of Primorska in the academic year 2024/2025«.
- b. an e-copy or photograph of the translation of the Diploma certificate into Slovene language (a copy of the translation of the Diploma certificate from point a. in Slovene performed by a court translator is sufficient) – mandatory only if the diploma was not issued in English or Italian language,
- c. an e-copy or photograph of the Transcript of records of previous studies or Diploma Supplement, which includes grade point average – mandatory document,

- d. an e-copy or photograph of the translation of original Transcript of records or Diploma Supplement into Slovene language (a copy of the translation of the certificate from point c. in Slovene performed by a court translator is sufficient) – mandatory only if the certificate was not issued in English or Italian language,
- e. short chronological description of the entire education (stated by the candidate in Slovene, English or Italian language) – mandatory document,
- f. e-copies or photographs of syllabuses (approved by the (parent) higher education institution) – optional document;
- g. web address of the University and the Faculty where the candidate completed his / her education and web link to the data on the study programme – mandatory document,
- h. an e-copy or photograph of the of the candidate's identity document with their written consent for:
 - a citizen of a Member State of the European Union: an identity card or a passport (the page containing the candidate's personal information which indicates their first and last name, date and place of birth, and citizenship);
 - a citizen of a country that is not a Member State of the European Union: a passport (the page containing the candidate's personal information which indicates their first and last name, date and place of birth, and citizenship).

Appendix is not required. If the faculty needs access to an identity document to establish the identity and citizenship of an individual, they will be invited to enable this access. The faculty is obliged to obtain and verify the evidence required for applying for enrolment and recognition of education for the purpose of continuing education, as determined by the regulations governing proof that the enrolment conditions are met, and documentation is to be attached to the application for recognition of education.

The list of required documents for recognition of foreign education may differ according to the state from which the document originates. Candidates are therefore advised to contact the authorised official at the Faculty, which delivers the study programme they are applying.

DOCUMENTS REQUIRED FOR RECOGNITION OF FOREIGN EDUCATION FOR ADMISSION IN THE SECOND YEAR OF STUDY (ACCORDING TO CRITERIA FOR TRANSFERRING BETWEEN STUDY PROGRAMMES)

Candidate must submit:

- a. an e-copy or photograph of the Diploma certificate – mandatory document, if the candidate has obtained a diploma on the study programme, adopted before 11 June 2004.,

The authenticity of a copy of the diploma certificate will be checked by the Faculty at the issuer of the original document or at the competent authority of the country of origin of the document. If the Faculty is unable to confirm the authenticity of the document, it will ask the candidate to send the original document/s of completed education abroad, for which they want to be recognized for the purpose of continuing studies in the application-admission procedure, legalized according to regulations and country of origin. The requirements for legalization according to the country of origin of the document/s are stated in the »Procedures and application periods for submitting the application for enrolment into master's degree study programmes of the University of Primorska in the academic year 2024/2025«.
- b. an e-copy or photograph of the translation of the Diploma certificate into Slovene language (a copy of the translation of the Diploma certificate from point a. in Slovene performed by a court translator is sufficient) – mandatory only if the diploma was not issued in English or Italian language,
- c. an e-copy or photograph of the Transcript of records of previous studies which includes grade point average – mandatory document,
- d. an e-copy or photograph of the Translation of original Transcript of records into Slovene language (a copy of the translation of the Diploma certificate from point a. in Slovene performed by a court translator is sufficient) – mandatory only if the diploma was not issued in English or Italian language,
- e. an e-copy or photograph of the short chronological description of the entire education (stated by the candidate in Slovene, English or Italian language) – mandatory document,
- f. e-copies or photographs of syllabuses (approved by the (parent) higher education institution) – mandatory document;
- g. web address of the University and the Faculty where the candidate completed his / her education and web link to the data on the study programme – mandatory document,

- h. an e-copy or photograph of the candidate’s identity document with their written consent for:
- a citizen of a Member State of the European Union: an identity card or a passport (the page containing the candidate’s personal information which indicates their first and last name, date and place of birth, and citizenship);
 - a citizen of a country that is not a Member State of the European Union: a passport (the page containing the candidate’s personal information which indicates their first and last name, date and place of birth, and citizenship).

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MORE INFORMATION

	Phone (Student Office)	Email	Website:
UP FTŠ Turistica	+386 (5) 61 770 27 +386 (5) 61 770 28	referat@fts.upr.si	https://www.turistica.si/en
